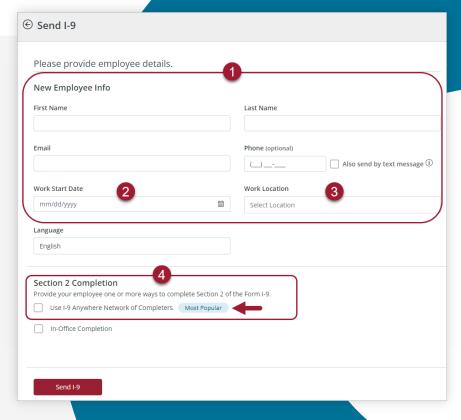


Covid-19 Physical Inspections in I-9 HQ™

Employee's identity and work authorization documents that were designated as a **Covid-19 virtual inspection must be physically inspected by August 30, 2023.**

Follow the steps below to confirm completion of the physical inspection of the documents that were virtually inspected.

- Send a new Form I-9 to the employee in I-9 HQ:
- Fill in the employee details
- Enter the original hire date in the Work Start Date field.
- 3 Select a work location that does not use E-Verify
- Select the Section 2 completion checkbox: Use I-9 Anywhere
 Network of Completers



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View May 4, 2023 announcement for full details

