

Instructions

1. This form must be completed and submitted with supporting documentation if you wish to add, suspend or revoke a Lock to your Credit File. Required fields are highlighted in red.
2. You may also request and manage this service directly through your myEquifax account (<https://my.equifax.ca/login>).
3. Please complete all required fields in the Personal Information section and Submit a copy (front and back) of **2 valid government-issued ID** confirming your legal name, date of birth, and/or current address. (e.g., driver's license, passport, etc). If the ID does not indicate the address, you may submit additional documentation confirming your name and address, dated less than 3 months old. (e.g., utility bills or financial statements).

What would you like to do? (Select one)

Lock Credit File

Suspend Lock*
Enter End Date:

Unlock Credit File

* The suspension of the Credit File Lock will be effective upon the processing of this request.

Current Personal Information

Personal File Number / Equifax Unique Number			
First Name		Middle Name	
Last Name			Suffix
Street Number	Street Name		Unit/Apartment/Suite
City		Province	Postal Code
Date of Birth (YYYY - MM - DD)		Social Insurance Number (Optional)	
<small>Your social insurance number can be an additional piece of information that helps us locate your credit report, verify your identity, and help prevent and detect fraud.</small>			

Previous Address

Street Number	Street Name	Unit/Apartment/Suite
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City	Province	Postal Code
Date From (YYYY - MM - DD)		Date To (YYYY - MM - DD)

Contact Preference

Do Not Contact **SMS** **Email** **Canada Post**

Email address:

Telephone Details

Phone **Mobile** **Landline**

Primary Phone Number:

Phone **Mobile** **Landline**

Secondary Phone Number (Optional):

Comments

(You can add up to 150 characters. Please note that special characters cannot be used.)

Signature

Privacy Consent: By signing below, you consent to the collection, use and disclosure of your personal information as described in Equifax's privacy policy, including using the above information and attached documents to confirm your identity and to update your credit report. Such updated information will be stored, safeguarded, used and/or disclosed in the normal course as part of your credit file. For more information about Equifax's privacy practices, which may be updated from time to time, please see our Privacy Policy at <http://www.consumer.equifax.ca/privacy>.



Equifax Canada Credit Report Update Form
Credit File Lock/Unlock (Ontario Residents Only)

Signature

Date of Submission (YYYY-MM-DD)

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Before submitting your request, please ensure you have **attached all the necessary documentation**.
Equifax will verify the necessary information and send you a confirmation.

If you are including a financial statement or credit card in your documentation, please ensure you block out any Card Verification Value (CVV) codes. We also recommend you block out any transactional details.

The completed form and documentation must be sent by mail to: **National Consumer Relations, Box 190, Montreal, Quebec, Canada, H1S 2Z2**. Alternatively, you may also request and manage this service directly through your **myEquifax** account (<https://my.equifax.ca/login>).

For more information regarding our products and services, go to: www.equifax.ca

There is another credit bureau in Canada

TransUnion of Canada | 3115 Harvester Road, Suite 201 | Burlington, Ontario, L7N 3N8 | Tel: 1-800-663-9980 | Tel: 1-877-713-3393 (for Quebec)