



Denial Next Steps

If a denial is received, subsequent action opportunities are typically limited. We will help you submit an appeal if the state requires additional documentation. Additionally, the goal is to continue to actively support clients with resources and tools to potentially help maximize their WOTC opportunities.

Eligibility Issues



Our WOTC Management platform is designed to help:

- Determine potential eligibility criteria based on the candidate's submitted information.
- Identify denials as "Needs Determinations" for those states that include a documentation request within the Denial Determination.

If candidates don't qualify for the WOTC program, their information won't be sent to the states for determination.

Timing Issues



The summary of your company's WOTC health is offered monthly. It provides key data points to help clients evaluate performance, identify improvement opportunities, and help maximize WOTC benefits. The summary includes:

- Screening Compliance Percentage
- Overall Compliance Percentage
- Eligible Percentage
- Late Screenings
- Missed eSignatures

Missing Paperwork



Missing or incorrect paperwork can delay (or prevent filing) WOTC applications. We can help you identify and submit necessary documentation.

- We can provide you with a list of required documents, the correct forms, submission instructions, and deadlines through the Client Portal upon request.
- If the documents are not provided by the deadline, the application will typically remain denied until all necessary paperwork is received and validated.

Visit Connections

Our online training site, Connections, offers clients helpful resources and industry insights, like WOTC Best Practices, accessible at any time. Visit [Connections](#) for more training!

The information provided is intended as general guidance and is not intended to convey any tax, benefits, or legal advice. For information pertaining to your company and its specific facts and needs, please consult your own tax advisor or legal counsel.