

# Recredentialing

## Audit for Direct Customers

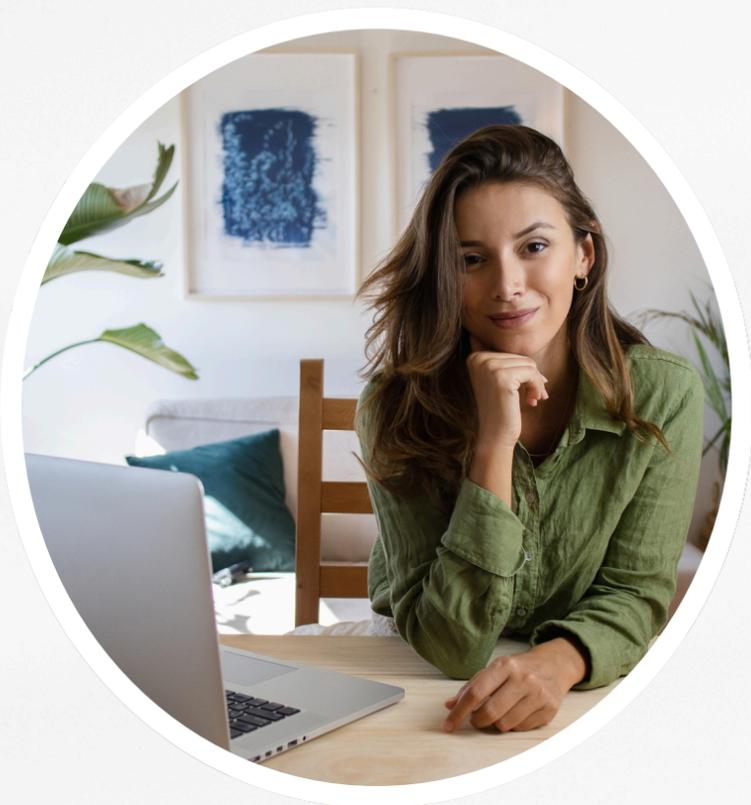
### Step

**01**

#### **Complete the permissible purpose form**

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You will receive an email with a link to the permissible purpose form, powered by Adobe Sign. Click the link and complete and sign the form.



### Step

**02**

#### **Participate in transaction testing**

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The next step is transaction testing to verify your permissible purpose for accessing consumer reports. Your assigned Equifax Recredentialing analyst will provide a sampling of past consumer transactions and request proof of permissible purpose, including consumer consent if the sample includes Vermont residents. Refer to your Equifax agreement for more details.

### Step

**03**

#### **Provide required documentation**

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Gather documentation showing the appropriate permissible purpose for each sample transaction and submit it to the Equifax Recredentialing Analyst. Equifax will review the documentation to confirm it is sufficient evidence of permissible purpose. If further documentation is needed, you will be notified by email. The type of documentation and review steps may differ based on your industry, the nature of your business, and permissible purpose.

### Step

**04**

#### **Confirm case status or completion**

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Once all recredentialing and transaction testing steps are completed, you will receive an email confirming the outcome of your audit. The Equifax analyst will notify you of any findings or follow-up activity via email and will copy your Equifax sales representative.