

Immigration Case Management

Due Diligence Considerations

Choosing the right immigration case management service for your organization can be a daunting task.

To help improve the long-term success of your immigration practice, consider the following key factors.

1 Data Collection

Practitioners often collect a wide variety of information, including:



Biographical Data

A well-designed immigration case management system can help make it easier for your foreign nationals, or your employer clients, to login to the system and enter data.



Address

Collected data may be used to help initiate and process cases, and even used to help with immigration forms.



Work History

Not only may this help reduce data entry time, but it might also help increase accuracy and enable foreign nationals to complete intake questionnaires when it's more convenient for them.



Immigration Status

2 Accuracy & Reliability

Immigration petitions and applications need a high level of accuracy and attention to detail. It's also important to keep up-to-date with the latest form revisions.

Look for an immigration case management solution that examines new form requirements and provides tools and communications to help you with those requirements.



3 Workflows and Standardization

Most immigration cases consist of a series of defined steps and tasks, which are typically performed in a sequential and efficient manner.

An immigration case management service can help synthesize these various steps into predefined, customizable workflows that are tailored to the specific case at hand.

Workflows help promote standardization and accountability by letting your organization know which tasks require attention.



4 Reporting and Oversight

It's important to stay on top of pending cases while monitoring the various deadlines that could impact a client.

Immigration case management solutions can help automate this process through detailed reports and dashboards that notify you of upcoming expirations and important milestones.

Some systems even allow you to design your own reports, search filter settings, and control access to the information.

5 Client Communications

Clients often expect immediate responses and status updates with respect to their pending immigration matters.

Case management systems can help facilitate your overall communication plans.

Look for a system that enables you to share timely case updates that may impact the immigration plans of your clients.



6 Decreased Costs and Increased Return on Investment

It's important to consider the true costs of your current processes, such as the cost of workflow inefficiencies, reduced new case throughput, and intangible costs like reputation and client satisfaction.

When evaluating a new system, immigration practitioners should be able to calculate time saved per case and potential ROI achieved through better optimized staff productivity.

The use of a leading immigration case management solution can help produce better financial results such as an increase in cases processed.



To learn more about how Immigration Case Management can help you empower your HR organization to enhance efficiency and manage cases with greater ease, [get in touch today!](#)