



I-9 Conversion

Transform the way you manage I-9 storage

You get it. Paper I-9s can be risky.

You have to help ensure all I-9s are accounted for, secured, and organized. If you receive a Notice of Inspection from U.S. Immigration and Customs Enforcement (ICE) you could have as few as three days to respond.

We got it. Our I-9 Conversion service helps transform your paper and PDF I-9s to an electronic database for more control.

Get Organized

Electronic conversion transforms your paper and PDF I-9s to electronic I-9s. The service extracts and digitizes Form I-9 fields to a searchable electronic database. Scanned images of paper I-9s are saved and stored with the new electronic record to keep the information readily available and accessible at a moment's notice.



Be Confident



Our PrecisionScan™ process converts handwritten and typed paper I-9s to electronic I-9s. Bulk upload speeds the conversion process while advanced ICR (Intelligent Character Recognition) and OCR (Optical Character Recognition) technology helps improve accuracy and extraction of the information so you are more confident in your data.

Gain Control

Help eliminate the organization and storage concerns of your paper I-9s. We return or destroy paper I-9s once the conversion is complete. Combining I-9 Conversion with The Work Number® provides reporting to help identify missing I-9s and those that have met retention requirements. The process helps protect employees' sensitive personally identifiable information (PII) by eliminating paper records and delivering greater peace of mind.



Stay Prepared



Our service helps you get ready to more quickly respond to an ICE audit by compiling your I-9s into an organized and searchable database. For even greater protection, bundle our I-9 Conversion process with our I-9 Inspect™ solution to help you review your Forms I-9 that have been digitally converted to detect and prioritize potential issues while simplifying the process of making your corrections and reducing your organization's risk.