



Tax Form Management

Find tax form efficiencies and savings with electronic services

Eliminate cumbersome, dated tax form distribution processes and create more time for strategic work. Tax Form Management from Equifax offers efficient, automated systems for managing employees' tax forms, giving your payroll and benefits departments much needed relief during tax season and beyond. It's an intelligent investment that delivers returns in the long and short term, saving money and many hours of staff time.

User-friendly and secure, Tax Form Management dramatically improves tax form processing for employers and employees. Tax Form Management can reduce printing and postage expenses with the ability to distribute tax forms electronically at MyTaxForm.com. Reissued forms can be requested online or by phone, and distribution is available online or by postal mail or fax. Self-service features provide employees with more control, resulting in quicker response and the potential for faster tax refunds. Some employers find they can even eliminate seasonal support staff.

Equifax offers a streamlined solution for online or print distribution, reissues, and corrections of commonly-utilized tax forms, including: W2, W2-C, 1095-C, 499R-2/ W-2PR, 499R-2C/W-2CPR. Additionally, print distribution and archival file production is available for: 1099 (B, C, INT, DIV, MISC, R), 3922, W-2GU, W-VI, 1042-S, CA 592-B.

Key features

Handles distribution of most-utilized employee tax forms

Provides 24/7 access to forms via phone or online

Enables employee self-service for originals, reprints, and corrections

Includes a web management tool for employer-approved administrators

Integrates easily with Equifax employment verification and Equifax Paperless Pay

Services snapshot

- **Paperless original tax forms:** Electronic consent and secure delivery with a paper option available
- **Tax form reissues:** Self-service, electronic, or printed distribution
- **Tax form corrections:** Complete processing and distribution of amended tax forms
- **Year-end federal and state reporting:** Preparation of year-end files for the IRS and state taxing authorities
- **Web management tools:** User-friendly online administration and reporting
- **CD-ROM archive:** Electronic file of all originally issued tax forms provided as backup
- **Call center support:** Assistance available for administrators and employees
- **Data authentication:** Uses multi-factor authentication (MFA) and multiple layers of risk prevention

Key benefits

- **A single resource** for all tax form needs
- **True automation** and relief from tax form workload
- **Faster, more efficient distribution** that can eliminate many paper processes
- **Controlled, user-friendly access** to tax form information
- **Accurate** and on-time distribution
- **Simplified tax returns** for employees through integration with tax preparers
- **Increased convenience** and added value for employees
- **Inactive or terminated employees maintain access to their tax forms**

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