



EQUIFAX®

I-9 Management Plans
I-9 Starter and I-9 Standard



Better I-9s for today's workforce

Help reclaim your time and better protect the bottom line

The I-9 Starter and I-9 Standard plans make I-9s easier. Designed for the needs of today's workforce they scale for size, are quick to set-up, easy to use, and provide simple guidance at each stage with an end-to-end service to help save time and better keep your organization audit ready.

Now you can unlock trusted professional electronic Form I-9 management packaged right for your organization. Get started today!

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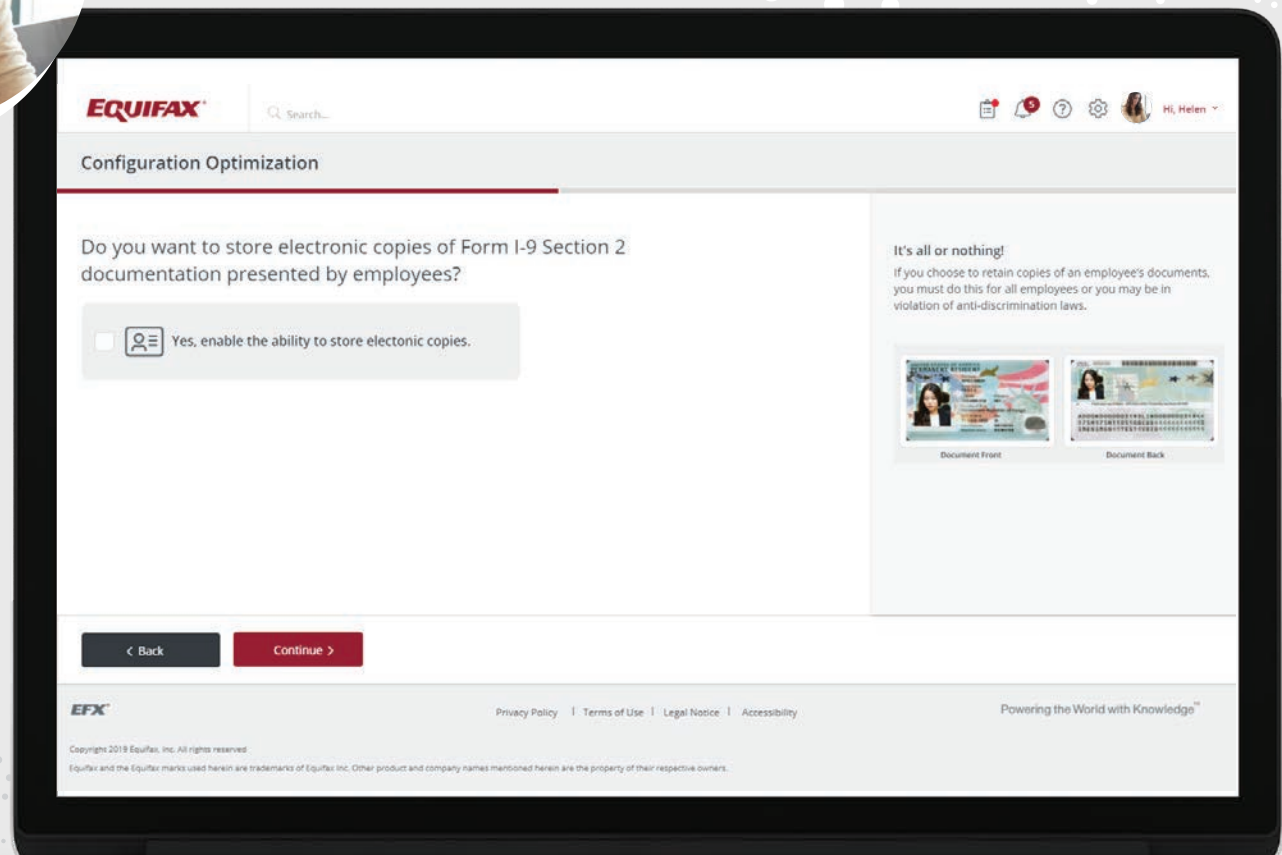


Helen, our HR Manager

Easy set-up

Helen got started with just a few clicks. She completed the online purchase steps, then answered a few simple questions, and her account is set-up so she can begin creating new electronic I-9s.

- Personalize the experience with your brand color and logo
- Choose whether to retain copies of documents
- Opt-in for E-Verify if needed
- Add company locations



Just a few clicks to get started!

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Naomi, our new hire



Guided navigation

You and your new hires are guided through each step to make it easier and help get forms completed more quickly. Field validation helps to get the right information in the right place to help get forms completed more accurately.

Your new hire simply begins a new Form I-9 from the welcome email, completes the personal information section, and then uses the guided walkthrough to help complete the I-9.

ENTERPRISE U.S.A. ? English

New Hire Packet

Welcome, Naomi!

We are excited to have you as part of the team! You are now ready to begin completing your new hire packet. Please complete the process before your start date to ensure that you can begin on time. It only takes 2 to 3 minutes.

Get Started

Your official start date is
Monday, October 5, 2020
[Add to Calendar](#)

ENTERPRISE U.S.A. ? English

Form I-9 Form Instructions

Tell us about your status.

I attest under penalty of perjury that I am:

- ☐ A Citizen of the United States
- ☐ A Non Citizen National of the United States
- ☐ A Lawful Permanent Resident
- ☐ An Alien Authorized to work until

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EFX

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Built-in guidance!

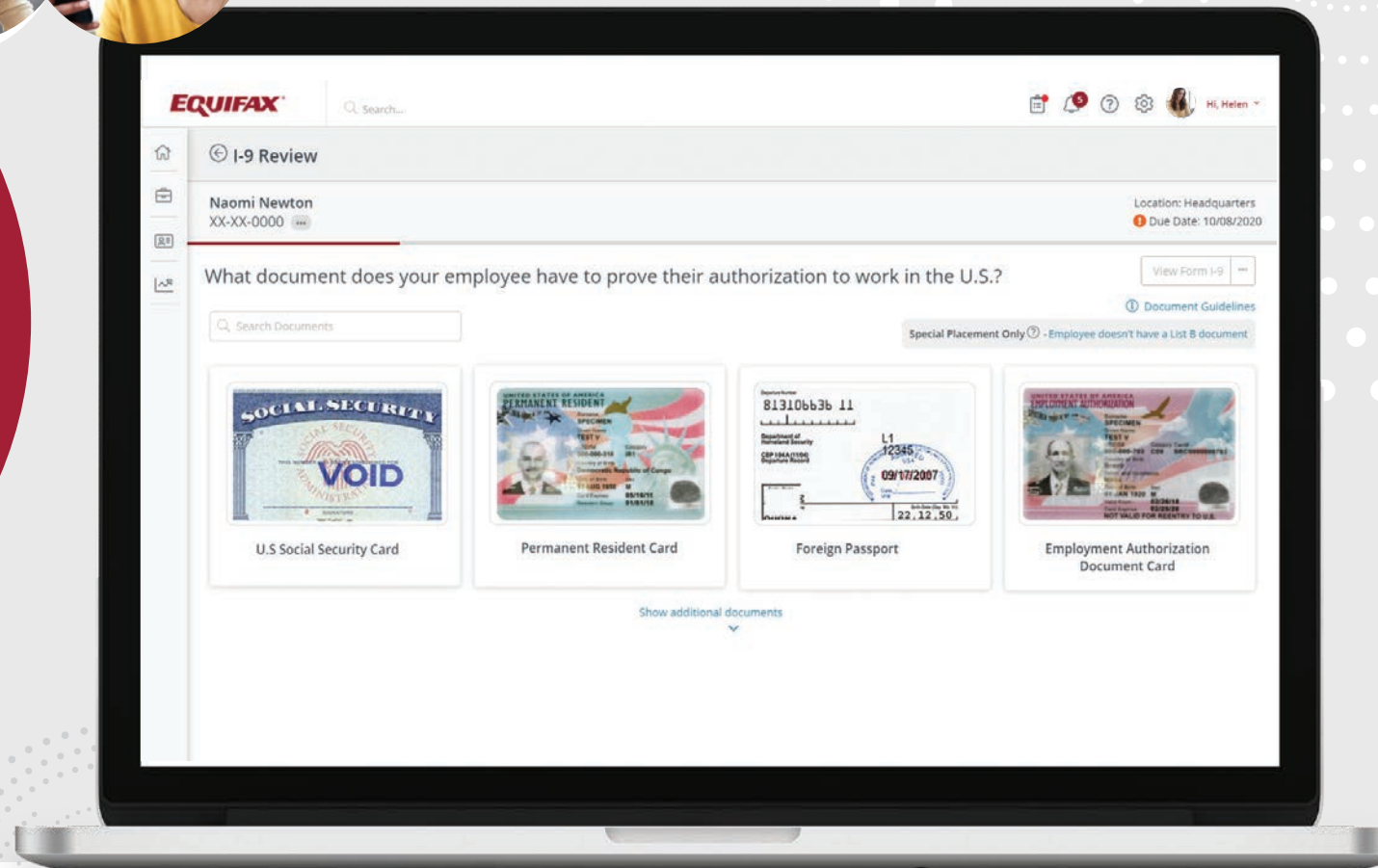
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Pro help

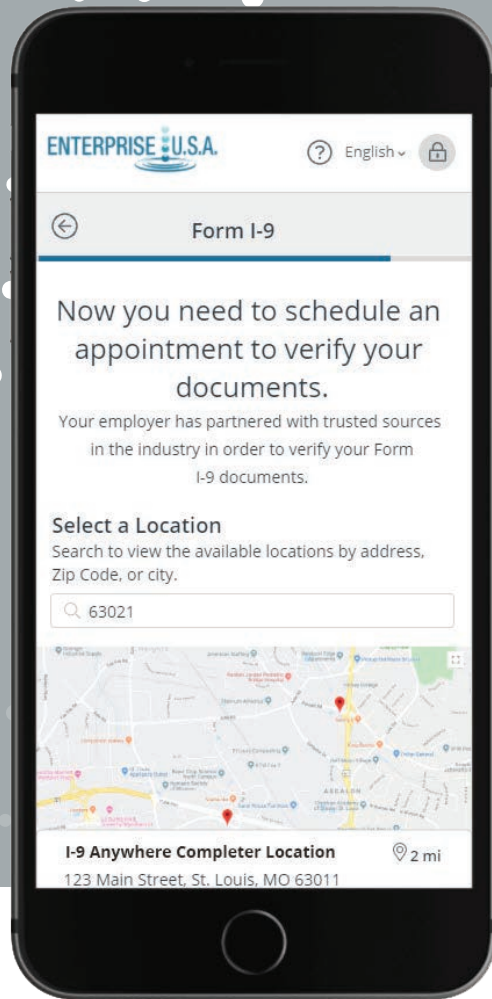
You have guidance built-in, plus on-demand, in-app training to help answer your questions. Hiring managers are guided through Section 2 with more ease. Or you can save your team time by leveraging one of the I-9 Anywhere® trained completers.



It is so easy!

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Trained Completers

I-9 Anywhere Trained Completers are available nationwide. Your new hire will simply select from a list of I-9 Anywhere completer locations, schedule a convenient time, and finally meet the completer in-person to present their documents. It's easier for you and easier for your employees.

Nationwide access!

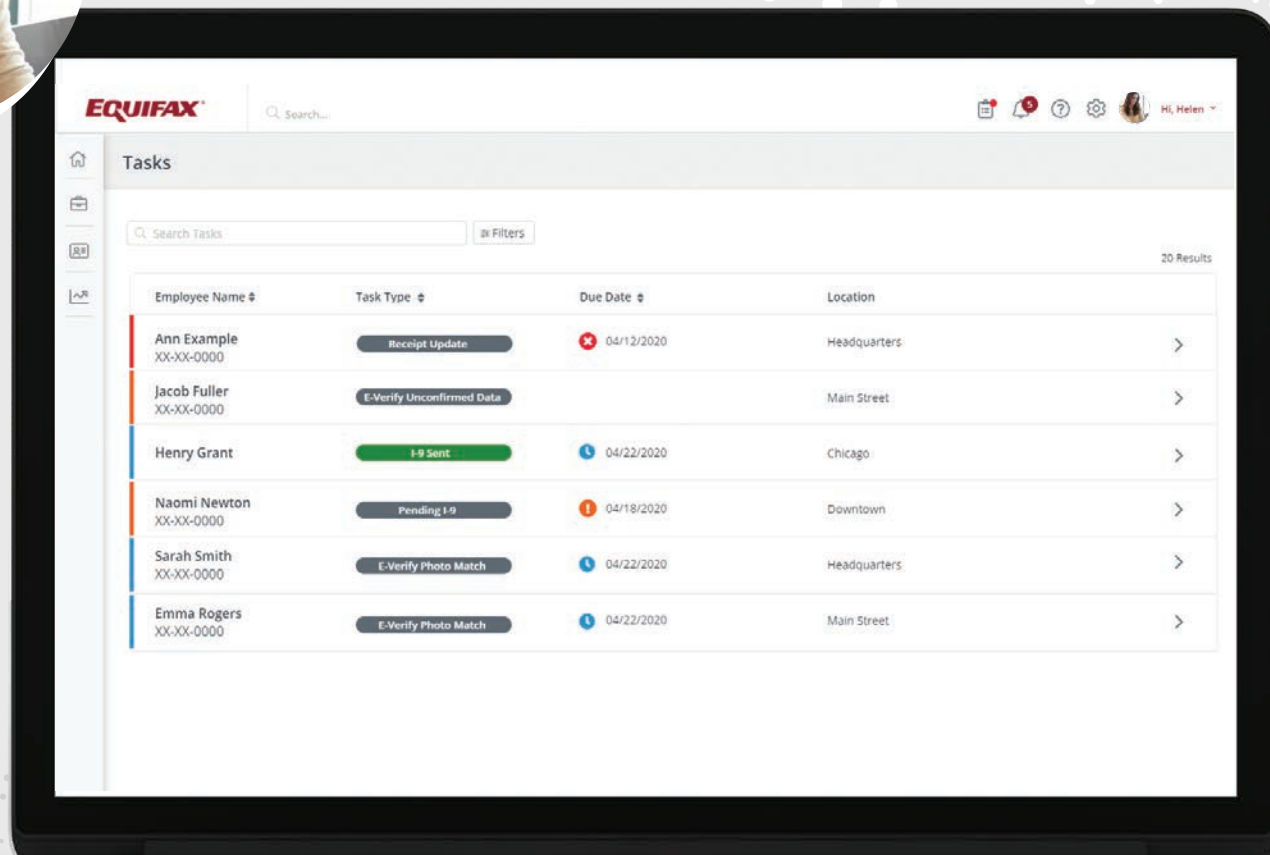
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Task alerts

In-app alerts and notifications help keep you on track and in better control to help so you don't miss a step or a deadline.



Stay on track!

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[learn more](#)



E-Verify experts

Your E-Verify cases are automatically submitted through a nearly seamless integration. Alerts and guidance walk you through each case with greater ease.

EQUIFAX Search...

Naomi Newton
XX-XX-0000

E-Verify Location: Headquarters

Naomi Newton has reviewed the Further Action Notice (FAN) and has decided to take action to resolve.

Review the FAN, and refer the case to the Social Security Administration (SSA) and/or Department of Homeland Security (DHS).

I am referring this case to the SSA and/or DHS.

Electronic Signature

I reviewed the updated information, and I am authorized by the employer to submit the updated information to E-Verify.

Signature

Sign

Refer Case

E-Verify

**Further Action Notice
Tentative Nonconfirmation (TNC)
(U.S. Department of Homeland Security (DHS))**

Employee's Last Name, First Name	Employee's Social Security Number
Newton Naomi	000-00-0000
Employee's A-Number	Employee's Document Number
000-00-0000	000-00-0000
Date of DHS Tentative Nonconfirmation	Case Verification Number
11/24/2020	123456789

Your employer, [EMPLOYER NAME], participates in E-Verify. E-Verify compares the information that you provided on your Form I-9 (Employment Eligibility Verification) with Social Security Administration (SSA) and Department of Homeland Security (DHS) records to confirm that you are authorized to work in the United States.

Why you received this notice:

You received this Further Action Notice from [EMPLOYER NAME] because it appears that some of the information that your employer entered into E-Verify does not match the records that DHS currently has for you. This does not necessarily mean you gave incorrect information to your employer, or that you are not authorized to work in the United States. There are several reasons why your information may not have matched – you can read more about those reasons online (<https://www.dhs.gov/e-verify/employees/tentative-nonconfirmation-overview>).

Next, you will need to take a few steps before E-Verify can let your employer know that you are authorized to work in the United States.

Seamless integration!

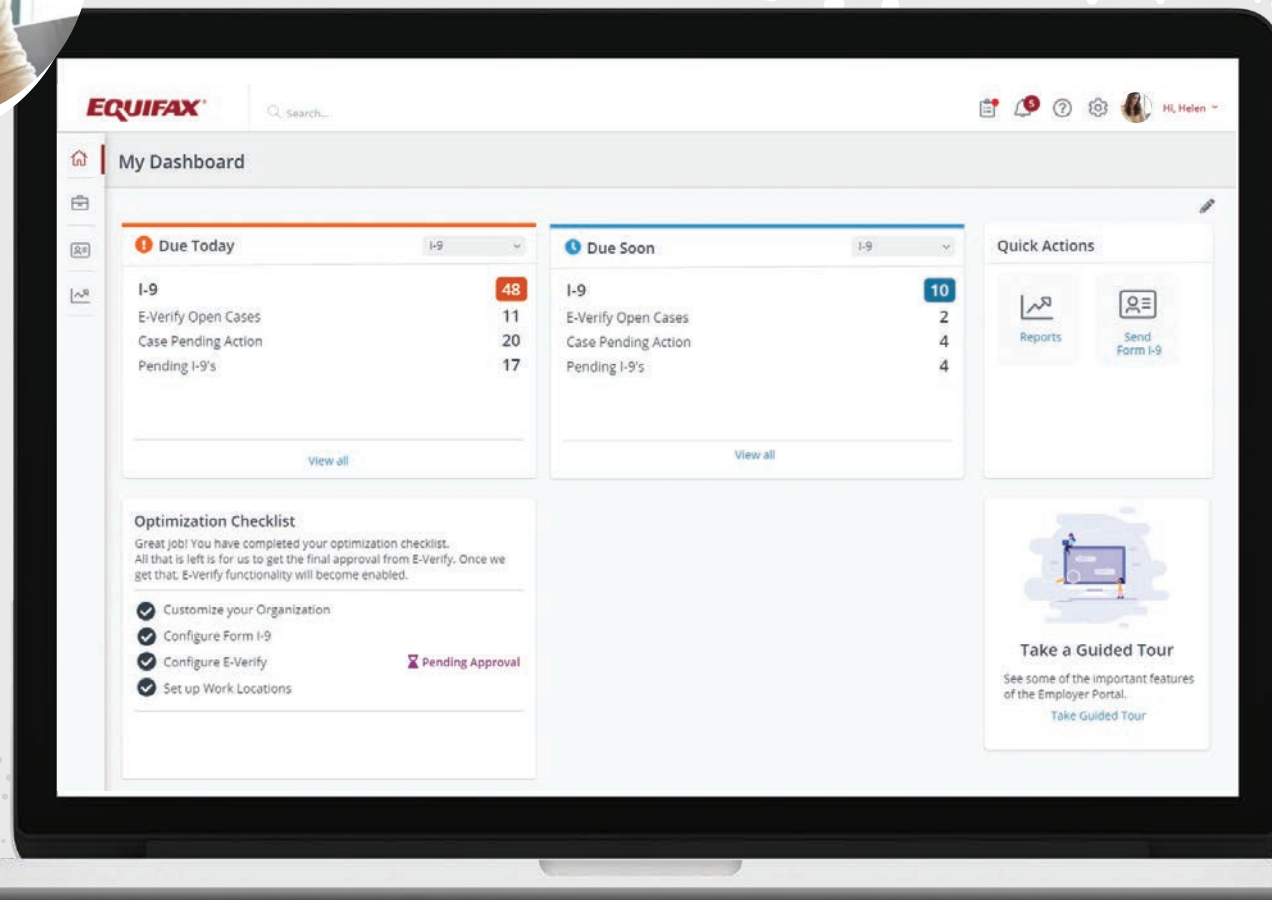
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Audit primed

Your I-9s are centrally stored and organized so they are ready for you to more quickly and easily respond to an audit. Compliance dashboards put your I-9 data at your fingertips.



Centrally stored!

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Pick the plan
that works
for you.

Buy today
and start
using the
service
right away.

I-9 Starter

Save time and get your I-9s right from the start with our easy, online, guided I-9 service.

- ✓ Easy and quick set-up
- ✓ On-demand in-app training
- ✓ Simple mobile friendly I-9s
- ✓ Guided form completion
- ✓ I-9 Anywhere® trained completers*
- ✓ Reverification service
- ✓ In-app alerts and notifications
- ✓ Compliance reports and dashboards
- ✓ Detailed audit trail
- ✓ Centralized storage
- ✓ Up to 3 users

I-9 Standard

Reclaim your time and take more control of I-9s and E-Verify with our intuitive technology.

All the same great features of I-9 Starter, plus:

- ✓ Unlimited users
- ✓ Paper I-9 scan and store available Q2 2021
- ✓ Custom branding
- ✓ Integrated E-verify service

Get started

Click here to learn more about about [I-9 Management](#) to see how we can help you manage your I-9s at each stage.

*Additional fees apply

Some features may not be available with certain plans. Screenshots are for informational purposes only.

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